

Towns of Forest Hills HOA Minutes

August 24, 2020

Board Attendees:

David Wilson
Timothy Peoples

Cavalier Management:

Jim Uvena
Dan Cullinane
Jillian Cullinane

Meeting was held virtually via Zoom online meeting platform. David called the meeting to order at 7:00pm and established quorum.

Homeowner Open Forum: No homeowners in attendance and no discussion during homeowner open forum.

Minutes from February 24, 2020: Timothy made a motion to accept the minutes as written. David seconded the motion. Motion carried.

Minutes from July 27, 2020: Timothy made a motion to accept the minutes as written. David seconded the motion. Motion carried.

Open Board Positions and New Officer Positions: Eula Belk submitted her written resignation, effective 8/15/20. Laurie Carroll submitted her written resignation, effective 8/20/20. Homeowner Waqar Khan expressed interest in serving on the board at the July 27, 2020 board meeting. David made a motion to appoint Waqar Khan to fill Eula's position, which ends in 2021, as a member at large. Timothy seconded the motion. Motion carried. Richard Pierce will remain as President. Timothy nominated David as Vice President and David accepted. David nominated Timothy as Secretary/Treasurer and Timothy accepted.

2019 Audit Engagement Letter: The Board will move forward with Goldklang Group for the 2019 Audit. Timothy will sign the engagement letter.

Mailboxes for Canary, Sparrow, Swallow: Management informed the board that the mailboxes have been ordered and are expected to be delivered early September. Notices regarding keys have been passed out.

Opening Playground: There was discussion regarding opening the playground. Management will email the board pricing on sanitizer and signage. Management will also obtain proposals to build a custom sanitizer station. Todd Sanborn will remove the fencing at no additional cost, and is on stand-by to do so.

Architectural Inspections: Cavalier Management informed the board that the 2nd round of inspections started today. Many homeowners are doing the work.

Dominion Paving Asphalt Proposals: Management informed the board that they reached out to Dominion Paving and asked them to rank the streets from bad to worst in order to prioritize the paving throughout the community. Management emailed the list the board for review. The Board would like management to obtain more proposals.

2020 Annual Meeting: Management informed the Board that the Governor's order allows for virtual meetings until 2022. However, after reaching out to Chadwick Washington, management was informed that the Governor's order and the governing documents do not allow virtual meetings for Annual Meetings. Board may postpone the annual meeting a year until conditions allow them to meet safely in person. David made a motion to postpone the annual meeting to 2021. Timothy seconded the motion. Motion passed.

The next board meeting is scheduled for September 28, 2020 at 7pm via Zoom.

Adjournment: Timothy made a motion to adjourn the meeting, David seconded the motion. Meeting adjourned at 7:21pm.