

Towns of Forest Hills
HOA Board Meeting Minutes
June 24, 2019

Board Attendees:

Richard Pierce: President
Laurie Carroll: Vice President
David Wilson: Treasurer
Eula Belk: Secretary
Cavalier Management: Jim Uvena

Unable to attend: Timothy Peoples

Richard called the meeting to order at 7:04 pm.

Quorum established.

Minutes of May 6, 2019 meeting reviewed and accepted.

Homeowner Open Forum: No homeowners attended the meeting.

Patriot Disposal Rate Increase: Patriot Disposal provided notification of a rate increase of \$217.56 per month as a result of cost increases in the recycling industry. The Board agreed to continue our contract with Patriot Disposal at the new rate.

Spring Inspections: The annual spring inspection was completed in May. Cavalier reported that inspection results would be mailed to homeowners the week of 24 Jun 2019.

Sidewalk Replacement: Cavalier provided a list of all sidewalk locations proposed for replacement. Board members will review the locations and provide concurrence/nonconcurrence. Cavalier will solicit proposals once list is finalized.

Court Parking space and curb painting: Cavalier provided a list of courts that need parking space & curb repainting. Cavalier will solicit proposals.

Mailbox Shelters: Cavalier presented options for new mailboxes with shelters. The Board identified a preference. Cavalier will solicit proposals.

Policy Resolution Review and Vote: The following policy resolutions were reviewed and approved:

#01-2019 – Assessments – Establishment of monthly assessments and payment procedures

- #02-2019 – Due Process – Procedures to ensure due process in enforcement cases
- #03-2019 – Rental Policies – Pertaining to the rental of units in the community
- #04-2019 – Parking – Policies pertaining to parking in the community
- #05-2019 – Collection – Policies pertaining to collection of assessments
- #06-2019 – Use of Common Areas – Policies pertaining to the use of community common areas
- #07-2019 – Playground – Playground guidelines for the community
- #08-2019 – Trash & Disposal – Trash & Disposal guidelines for the community
- #09-2019 – Animals & Pets – Policies as it pertains to animals and pets
- #10-2019 – Unit Maintenance – Unit maintenance guidelines
- #11-2019 – Architectural – Architectural guidelines for the community
- #12-2019 – Complaint Procedures – Establishes Virginia Common Interest Community Board mandated Association complaint procedures for handling written complaints.

Copies of the policies can be found at townsofforesthills.com

Next Meeting: The next meeting will be Aug 26, 2019, at 7pm in the Ferlazzo Building, Cafeteria.

Annual Meeting: The Towns of Forest Hills Annual Meeting is scheduled for Sep 21, 2019, 11:00am – 1:00pm, in the Ferlazzo Building, Cafeteria.

Meeting adjourned at 9:06 pm.