

Towns of Forest Hills HOA Minutes

June 8, 2020

Board Attendees:

Richard Pierce

Laurie Carroll

David Wilson

Timothy Peoples

Cavalier Management: Jim Uvena

Jillian Uvena Cullinane

Dan Cullinane

Meeting was held virtually via Zoom online meeting platform. Laurie called the meeting to order at 7:04 pm and established quorum.

Homeowner Open Forum: No homeowners attended the meeting.

Minutes from last meeting, February 24, 2020: Acceptance of meeting minutes was tabled as not all members had read the meeting minutes from the Feb 24th meeting.

Street Asphalt: Richard mentioned the recent reserve study noted the asphalt on our streets is being reported as fair to poor and recommended to be totally replaced in the next 5 years. Board members discussed various options such as leaving as is and readdress next year, current practice of skim coating, or milling/repaving one street per year. Cavalier will begin process to get proposals for remilling and paving.

Mailboxes: Mailboxes have been purchased and installed on Starling and Blue Jay. Mailboxes have not yet been purchased for remaining streets. Outstanding costs for remainder of mailbox project is \$16,472 (\$13,472/mailboxes + \$3,000/installation). Timothy motioned/Richard 2nd to authorize Cavalier to execute purchase and installation of remaining boxes. (Note: Dan brought contract to my house on Thursday 6/11 for my signature). Cavalier still working to gather quotes for construction of awnings/covers for mailboxes. One quote received so far for \$10,968 per shelter.

Parking Suspension Hearings: Parking suspension hearings are on hold until hearings can be conducted under Virginia Coronavirus guidelines.

Inspections: Cavalier reported that annual spring inspections delayed by coronavirus restrictions will be conducted in June.

Parking of commercial vehicles: Current TOFH guidelines do not allow parking of commercial vehicles without written permission from the Board of Directors. The Board identified two actions to be taken immediately:

1. Identified an intent to amend the policy language to include the process for a resident to submit an exception to the policy to include pictures of the vehicle as it would be parked. Cavalier will draft proposed language for the policy change and send it to the board.
2. Notify Dominion Towing that parking of a commercial vehicle is not subject to immediate towing. Dominion must provide notification to the Board with pictures of the vehicle. The Board will decide whether the vehicle should be towed or not.

Reopening of Playground: The Board discussed what would be required to reopen the playground when Virginia authorizes opening of play areas. Based on current Virginia Phase 2 reopening guidelines and consultation with association attorneys it is not recommended we reopen the playground and until after Phase 2. Cavalier will research signage and hand sanitization station costs and solicit a bid to remove the fencing to be ready when the Board does authorize reopening of the playground area.

Next Meeting: The next meeting will be July 27, 2020, and will be held via online meeting platform.

David motioned to adjourn the meeting, Timothy seconded. Meeting adjourned at 7:58 pm.